

**Pipestone County Medical Center
Governing Board Meeting
October 17, 2017
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The meeting was called to order at 10:00 am by Chairperson Les Nath. Members present: Bruce Kooiman, Chris Hollingsworth, Dan Wildermuth, Les Nath and Luke Johnson. Also present: Brad Burris, CEO; Dave Keeler, CFO; Curt Hohman, Avera McKennan; and Barb DeWilde, Executive Assistant.

Motion by Kooiman, seconded by Hollingsworth to approve the Agenda as presented; motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to approve the Minutes from the 9/19/17 regular meeting; motion carried unanimously.

Plant Operations Report – Pete Swanson, Facility Services Manager, reviewed the report. Corridor painting has started in the existing hospital building, to update the colors to coordinate with the new areas. The flooring tile will be removed and replaced with carpet, similar to the new areas. Signage for the new areas arrived yesterday.

In order to comply with current CMS regulations, PCMC is required to have a contract with a vendor for a water management program. Pete Swanson noted that Nalco Water, a Premier contract vendor utilized by other Avera facilities, has been secured for this contract. Motion by Kooiman, seconded by Wildermuth to approve the Plant Operations Report and the contract with Nalco Water; motion carried unanimously.

Brad Burris shared the schedule for the day, which includes the Board Planning Session following the board meeting.

Monthly Financial/Statistical Report – Dave Keeler, CFO, reviewed the September 2017 financial report and statistics. Days of Cash and Days in AR remained stable. Motion by Johnson, seconded by Hollingsworth, to approve the report; motion carried unanimously.

Capital Request – Laurie Bruns, Interim OR Manager, presented the information and quote for a third colonoscope in the surgery department. It was recommended to purchase the Olympus colonoscope at a cost of \$40,649. Motion by Wildermuth, seconded by Kooiman, to approve the purchase; motion carried unanimously.

Medical Staff Appointments/Reappointments and Delegated Credentialing – Brad Burris presented the lists for Board approval. Motion by Johnson, seconded by Hollingsworth, to approve the Medical Staff Appointments/Reappointments listing and the Schedule 1 – Avera eICU Care Telemedicine Practitioners; motion carried unanimously.

Governing Board Resolution – A Resolution is needed to apply for a 2018 Rural Hospital Planning and Transition Grant. Motion by Wildermuth, seconded by Johnson to approve the Resolution; motion carried unanimously.

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Nancy Johnson, Quality Director, shared information related to the Antimicrobial Stewardship Program and requested Board signature on the Antimicrobial Stewardship Program Leadership Commitment Statement. This is a requirement of CMS and the CDC. Nancy reviewed the core elements of the program: leadership commitment, accountability, drug expertise, action, tracking, reporting and education. Motion by Johnson, seconded by Wildermuth, to approve the Commitment Statement; motion carried unanimously.

Quality Safety Update – Information on PCMC’s Employee Safety Program was presented by Nancy Johnson, Quality Director. The information included OSHA requirements, duties of the safety committee, committee goals, and performance indicators.

Administrator’s Report – Brad Burris reviewed his report. He also noted that the public educational event on hand pain with Dr. Scott McPherson on October 11th was well attended.

Avera McKennan Update – Due to the time, Curt Hohman tabled his report until next month.

With no further business, motion by Kooiman, seconded by Hollingsworth, to adjourn the meeting at 11:00 am; motion carried unanimously.

Respectfully submitted,

Les Nath, Chairperson

Bruce Kooiman, Secretary