

**Pipestone County Medical Center  
Governing Board Meeting  
December 19, 2017  
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The meeting was called to order at 1:02 pm by Chairperson Les Nath. Members present: Bruce Kooiman, Chris Hollingsworth, Dan Wildermuth, Les Nath and Luke Johnson. Also present: Brad Burris, CEO; Dave Keeler, CFO; and Barb DeWilde, Executive Assistant. Curt Hohman, Avera McKennan, was absent.

The Agenda was amended to remove the Avera McKennan Update and the Closed Session for the CEO Evaluation, as Curt Hohman was not able to attend the meeting. Motion by Kooiman, seconded by Hollingsworth, to approve the amended agenda; motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth, to approve the Minutes from the November 16, 2017 Special Meeting and the November 21, 2017 Regular Meeting; motion carried unanimously.

Plant Operations Report – Pete Swanson, Facility Services Manager, reported. Chris Colantti and other representatives from Wold were on-site yesterday to look further at the second floor project. Motion by Hollingsworth, seconded by Wildermuth, to approve the report; motion carried unanimously.

Capital Request – Laurie Bruns, Assistant DON and Interim Surgery Manager, presented the quote, related information, and justification for the purchase of a new sterilizer for the surgery department. The surgery department currently has two sterilizers; a new one which was approved at the board meeting in August, and one that is currently out of service, with parts no longer available. Hence the current request. It is necessary to have two working sterilizers to accommodate surgery schedules. Motion by Kooiman, seconded by Wildermuth, to approve the purchase of the new Steris sterilizer at a cost of \$65,849.69. This does not include a service contract. There was discussion related to whether or not including the service contract would be more cost-effective. The motion includes authority to move forward with or without the service agreement, whichever management determines to be the best option. The motion carried unanimously. It was noted that Steris is the approved Avera vendor.

Financial / Statistical Report – Dave Keeler, CFO, reviewed the November financial results and statistics, noting that outpatient revenues continue to stay strong. Motion by Johnson, seconded by Wildermuth, to approve financial report; motion carried unanimously.

Medical Staff Appointments / Reappointments – The list of medical staff appointments/reappointments has been reviewed and approved by the Medical Staff, with their recommendation for Board approval. Motion by Wildermuth, seconded by Hollingsworth, to approve the listing; motion carried unanimously.

Delegated Credentialing – Motion by Johnson, seconded by Kooiman to approve the Schedule 1 – eEmergency Telemedicine Practitioners listing; motion carried unanimously.

Administrator's Report – Brad Burris reviewed his report. There was brief discussion related to the Caring Hands Dental Clinic.

With no further business, motion by Kooiman, seconded by Hollingsworth, to adjourn the meeting at 1:45 pm; motion carried unanimously.

Respectfully submitted,

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Les Nath, Chairperson

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Bruce Kooiman, Secretary